

**THE STANDARDS BOARD FOR ENGLAND**  
Board Meeting

Board Room  
4th Floor, Griffin House  
40 Lever Street, Manchester, M1 1BB

Wednesday, 16 May 2007  
11.00pm – 12.30pm

**Meeting Minutes**

Present Sir Anthony Holland, Chair  
Councillor Shirley Flint  
Elizabeth Hall  
Patricia Hughes CBE  
Professor Judy Simons  
Roger Taylor  
Councillor Sir Ron Watson CBE

Apologies: Councillor Beatrice Fraenkel  
Paul Gott  
Councillor Mehboob Khan

In attendance: David Prince, Chief Executive  
Tim Bogan, Head of Communications  
Sara Goodwin, Head of Legal Services  
Allister Duncan, Head of Corporate Services  
Paul Hoey, Head of Policy and Guidance  
Hazel Salisbury, Director of Casework

Observers: Gary Hickey, Research and Practice Manager  
Karen Mellor, Monitoring and Audit Manager

**ACTION**

**07/43 Apologies**  
Councillor Beatrice Fraenkel  
Paul Gott  
Councillor Mehboob Khan

**07/44 Minutes of Board Meeting held on 6 February 2007 (Open Session)**

- Roger Taylor to be added to apologies.
- Item 07/24 (3) – it was requested that where point 17 was noted as agreed a brief explanation of what it was should be added in brackets at the side.

**CD  
PH**

The minutes were approved.

**07/45 Matters Arising**

There were none.

**07/46 Declaration of Board Member interests and forthcoming engagements**

- Shirley Flint
  - attending NALC Parliamentary Tea
- Elizabeth Hall
  - Attending event for SBE – Public Matters – The Renewal of the Public Realm
  - declared her appointment as Chair to Bow Arts Trust
- Sir Anthony Holland and David Prince
  - Joint attendance at Standards in Public Life Conference on 17 May

**07/47 Team Briefing**

The Board Agreed the report.

**07/48 Update on implementation of the strategic framework projects**

The Board noted:

- that since writing there had been progress with the Bill (para 3). Now in report stage and in The House of Commons on Thursday 17 May 2007.
- 1 Liberal democrat amendment noted allowing members to speak re predetermination
- amends expected from Andrew Dismore MP in respect of Livingstone issues.
- on course for July
- tests to be run in September and outcomes to be reported to the Board in October

PH

The Board noted this report.

**07/49 Satisfaction with advice and guidance research**

The Board agreed:

- that the response from Parish Councils was encouraging
- follow-up interviews to be conducted. Info to be available to July Board.
- comparative work with other regulatory bodies to be undertaken.

PH  
PH

The Board noted the report

**07/50 Service Complaints annual report**

The Board noted the paper.

**07/51 Chief Executive's report**

- The Board noted the hard work the referrals unit had undertaken and expressed their thanks
- Letters to all Leaders and Chief Executives drawing their attention to changes in the Code would be sent out shortly. Sir Tony Holland and the four political members of the Board to sign the letter.

DP/PH

The Board noted the report

**07/52 Performance against operational plan**

The recommendations in the report were agreed.

**07/53 Corporate Services report**

The Board noted the report.

**07/54 Relocation Update**

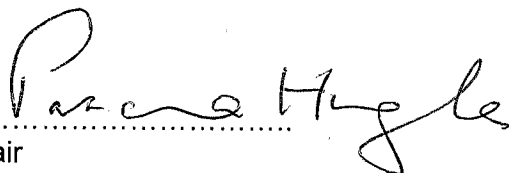
The Board passed on their thanks and congratulations to Allister Duncan and staff for all their hard work.

The contents of the report were noted.

**07/55-**

**07/59** The Board then went into Closed Session

**The next meeting will be held on Wednesday 11 July 2007  
in Manchester from 11.00am – 2.30pm**

  
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Chair