

THE STANDARDS BOARD FOR ENGLAND
Board Meeting

Board Room
4th Floor, Griffin House
40 Lever Street, Manchester, M1 1BB

Tuesday, 11 July 2007
11.00pm – 2.30pm

Meeting Minutes

- Present** Patricia Huges CBE, Chair
Councillor Beatrice Fraenkel
Paul Gott
Elizabeth Hall
Councillor Mehboob Khan (via v.c. link)
Professor Judy Simons
- Apologies:** Sir Anthony Holland
Councillor Shirley Flint
Roger Taylor
Councillor Sir Ron Watson CBE
- In attendance:** David Prince, Chief Executive
Tim Bogan, Head of Communications
Allister Duncan, Head of Corporate Services
Kathy Farrand, Head of Referrals Unit
Paul Hoey, Head of Policy and Guidance
Hazel Salisbury, Director of Casework
Sara Goodwin, Head of Legal
- Observers:** Anne Rehill, Advice and Guidance Manager
John Williams, Monitoring, Audit & Policy Manager
Victoria Moody, Monitoring, Audit & Policy Advisor
Karen Mellor, Monitoring, Audit & Policy Advisor

ACTION

- 07/60 Apologies**
Sir Anthony Holland, Councillor Shirley Flint, Roger Taylor, Councillor Sir Ron Watson CBE
- 07/61 Minutes of Board Meeting held on 16 May 2007 (Open Session)**
The minutes were approved.
- 07/62 Matters Arising**
There were none.
- 07/63 Declaration of Board Member interests and forthcoming engagements**
Sir Anthony Holland – term of office as Chair of the Northern Ireland Legal Services Commission ends on 31 July 2007
Professor Judy Simons – Queen Mary University of London
Paul Gott – Department of Communities and Local Government, Fire Service College
Mehboob Khan – Essex Fire Authority, Bristol City Council, Westminster City Council

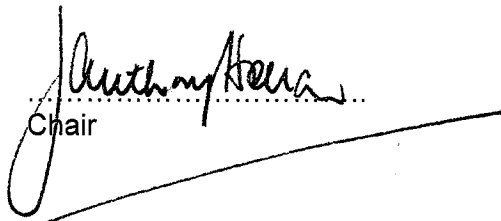
07/64	Team Briefing System The Board <u>noted</u> the report and extended their thanks to the Senior Management Team with special thanks given to the Head of Communications for ensuring the Team Briefing Sessions were so well embedded into the culture of the organisation. It was <u>agreed</u> that Elizabeth Hall be nominated Board Champion for the Team Briefing meeting.	TB
07/65	Update on Implementation of the Strategic Framework and Pilot Projects The Board received an oral update by the Head of Policy and Guidance on the progress of the Local Government and Public Involvement in Health Bill. The Board <u>noted</u> the report, and <u>agreed</u> to revisit the issue of national criteria for referrals, and the appropriate level of detail, once the full analysis of the results of the local filter have been undertaken. The Board <u>agreed</u> the approach to risk assessment as set out in Appendix D needed further development and requested that this should come back to the Transition Panel for further discussion. The Board <u>endorsed</u> the recommendation made in paragraph 17 of the addendum to this report whereby the current wording in the Code was considered appropriate in relation to criminal convictions and private capacity.	PH PH
07/66	Strategic Plan 2008 - 2011 The Board:- 1. <u>noted</u> the suggested structure and agreed it as the basis of working up the draft for consideration at the November meeting; 2. <u>agreed</u> the mission and objectives should be subject to further work and discussed further at the next meeting.	PH
07/67	Training function of the Board The Board <u>noted</u> the report and considered the benefits of all options. They requested a full analysis of the resource implications and legal vires for the next meeting. They also asked for greater detail to be provided on the draft syllabus modules. The Board <u>agreed</u> to reconsider the item in September in light of this additional information.	PH PH
07/68	Amending the procurement strategy to reflect the sustainability agenda The Board <u>approved</u> the revised procurement strategy and <u>agreed</u> Beatrice Fraenkel as the Board 'champion' for sustainability.	AD
07/69	Financial delegation The Board <u>agreed</u> the proposed changes in levels of financial delegation.	
07/70	Chief Executive's Report The Board:- 1. <u>received</u> the report; 2. <u>agreed</u> to discuss with Wakefield City Council an event involving the standards committee or other suitable invitees; 3. <u>noted</u> the proposed agenda items for the awayday, with Griffin House being <u>agreed</u> as the venue.	DP DP

The Board passed their thanks to the Referrals Unit for clearing the recent increased case numbers. Thanks were also passed on to staff who participated in the roadshows, on which good feedback had been received.

Copies of the annual report were handed out.

- 07/71 Corporate Services Report**
The Board noted the report.
- 07/72 Revised Budget 2007-2008**
The Board noted the report.
- 07/73 Annual valuation of the Standards Board's share of the Greater Manchester Pension Fund**
The Board noted the position.
- 07/74** – The Board then went into Closed session.
07/78

**The next meeting will be held on 19 September 2007
in Manchester from 9.00am – 12.30pm**


Chair