

THE STANDARDS BOARD FOR ENGLAND
Board Meeting

Board Room
1st Floor, Cottons Centre
Cottons Lane, London SE1 2QG
3 December 2003
9.30am – 10.00am

Meeting Minutes

Present: Sir Anthony Holland, Chair
Patricia Hughes, CBE, Deputy Chair
Cllr Peter Chalke, CBE

In attendance: John Edwards OBE, Interim Chief Executive
Chris Boothman, Head of Legal Services
Allister Duncan, Head of Corporate Services
Paul Hoey, Head of Policy and Guidance

Apologies: John Bowers QC
Cllr Celia Cameron, CBE
Professor Alan Doig
Margaret Pratt
Paul Sabapathy, OBE
Roger Taylor

ACTION

03/218 Apologies

It was noted that apologies had been received from John Bowers, Celia Cameron, Alan Doig, Margaret Pratt, Paul Sabapathy and Roger Taylor.

03/219 Declaration of Board Member interests

None

03/220 Consider and approve Office Extension Scheme

The Chair reported that he had received a phone call from Margaret Pratt giving her support to the proposal. He asked for thanks to all those staff involved in producing this paper to be recorded and also to bluu.

The paper was discussed and it was noted that, with reference to paragraph 3, written confirmation of the Ministerial meeting on 17 November 2003 has now been received.

The risks were noted, particularly those relating to delays on approval from the ODPM or the superior landlord. The Interim Chief Executive said that progress on these matters will be monitored on a daily basis.

The Board approved :

- The proposal to extend and refurbish the office;
- The financial proposals to cover the extension; and
- That ODPM approval be sought for the extension as a matter of priority

The next meeting will be held on Thursday, 8 January 2004 at 9.30

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Chair