

Core Business Schedule 2010

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Confidentiality: **Open**

1. Issue

1.1.1 To agree a core business schedule for the Board for the coming year.

2. Recommendation

2.1.1 That the Board note the proposed core business schedule for the coming year.

2.1.2 That the Board agree any further items they wish to have discussed during the year.

3. Consideration

3.1.1 The Board agenda consists of a mixture of standing items, items which need to be considered periodically and items which arise between Board meetings and need Board input.

3.1.2 The table attached at **Appendix A** sets out for the coming year those items which recur on every Board agenda and those which have already been identified as needing to be referred to a particular Board meeting.

3.1.3 The Board are asked to note these and comments are invited as to whether there are specific items the Board would wish to see added to the schedule, either as standing items or for a particular meeting.

3.1.4 The Board also has afternoon sessions following Board meetings which allow for an external presentation or greater in-depth analysis of a particular topic. These have not been pre-programmed as they are often used to allow the Board to discuss topical items. However, board member views are welcomed on whether there are particular items they would like to see discussed in their afternoon slot.

4. Risk and financial considerations

- 4.1.1 There are no specific financial considerations relating to this item.
- 4.1.2 There is a risk that a large amount of pre-programmed Board items would leave little discussion for more topical issues so the correct balance will need to be struck on the forward programme.

5. Appendices and attachments

- 5.1.1 Appendix A: Forward schedule for Board meetings